

<DOCUMENT NAME>		
<b>ROAD SAFETY POLICY</b>		
<DOCUMENTO CODE> <b>IN-CAD33</b>	<LAST REVISION DATE> <b>08/08/2025</b>	<REVIEW STATUS> <b>12</b>

This policy is developed in compliance with the provisions established in Resolution 20223040040595 of 2022, which regulates the methodology, implementation, and verification of Strategic Road Safety Plans (SRPs) as a mandatory requirement for all organizations in Colombia.

For the development of this policy, Insurcol<sup>®</sup> senior management provides the resources for the planning, implementation, monitoring, and continuous improvement of the organization's Strategic Road Safety Plan, in support of the implementation of actions and strategies focused on preventing road accidents that involve personal injury, damage to equipment, damage to third parties, or the environment during work-related travel and commuting trips of personnel for the fulfillment of the company's corporate purpose, in accordance with the mission, nature, and size of the organization.

## POLICY OBJECTIVES

- ✓ Establish compliance with the objectives of the Strategic Road Safety Plan through the execution of the activities scheduled in **IN-AZM29-F07 ANNUAL SG SST WORK PLAN**
- ✓ Implementation of awareness and sensitization strategies to minimize risks derived from driver behavior through the development and/or validation of compliance with defensive driving training for all personnel and/or collaborators who operate vehicles and other training scheduled in the **IN-CAD07-F03 ANNUAL TRAINING PLAN**.
- ✓ Compliance with national and local laws and regulations issued by the Ministry of Transportation and other control entities
- ✓ The development of inspection and timely maintenance programs for the vehicle fleet, whether owned or contracted.
- ✓ Identification of Critical Risks during the planning of work trips.
- ✓ Guarantee the competence of collaborators who have a role within the PESV through the strengthening of skills, verification of Education, training and experience.
- ✓ Measure results through indicators such as: Reduction of road accidents, compliance with training and regular maintenance of vehicle condition.

Likewise, guidelines and prohibitions are established for personnel who operate vehicles for the development of the economic activity of Insurcol SAS.

## GUIDELINES

- ✓ Compliance with **IN-AZM32-F04 Role Manual**, Vehicle Driver Role.
- ✓ Respect and courtesy for other road actors
- ✓ Every operator must have the documentation required by the traffic authorities, as well as that of the vehicle.
- ✓ Respect for the speed limits established on signage and by traffic authorities, including client facilities, national roads, rural and urban areas.
- ✓ The use of seat belts must be carried out by drivers and passengers, whenever a vehicle is operated, regardless of the distance or time the journey lasts, in addition to obeying good behavior before, during and after the journey as established in the strategic road safety plan and In case of emergency, act as established by the road emergency response protocol. **IN-AZM30-F05**
- ✓ Perform pre-operational inspections according to document IN-AZD01-F108 Pre-operational Vehicle Inspection, keeping in mind that they must be performed before starting a trip, so that the operator can study the route and verify the vehicle's condition.
- ✓ Every driver must be rested and have optimal physical conditions before traveling or executing any journey and stop driving in a safe place if there is any sign of fatigue.
- ✓ The vehicle operator must take breaks in the places recommended according to the route in order to reduce the public risk due to robberies, robberies, kidnappings or others.
- ✓ Ensure that suppliers, contractors, and/or third parties comply with the guidelines established in Insurcol SAS's road safety policy and with Resolution 40595 of 2022, ensuring full compliance with applicable road safety regulations.

**FILE PATH:** E: /Iso9000/5. LEADERSHIP/5.1 LEADERSHIP AND COMMITMENT/ROAD SAFETY POLICY

*This document is the property of Insurcol. Use and reproduction rights are limited to the organization for business purposes. It is prohibited to make any type of partial or total reproduction of this document without written authorization from Insurcol. No part of the document may be reproduced, copied or transmitted digitally in accordance with the laws that regulate copyright.*

<DOCUMENT NAME> <b>ROAD SAFETY POLICY</b>		
<DOCUMENTO CODE> <b>IN-CAD33</b>	<LAST REVISION DATE> <b>08/08/2025</b>	<REVIEW STATUS> <b>12</b>

- ✓ Establish an Emergency Response Plan that includes protocols for the timely reporting of road accidents, coordination with competent authorities, and the provision of immediate medical care to protect the safety and well-being of the personnel involved.
- ✓ Conduct periodic assessments of the physical and psychological fitness of vehicle operators, with the purpose of ensuring optimal conditions for the safe and effective performance of their duties.
- ✓ Validate the competence and compliance with the profile of drivers of suppliers or third parties and vehicles of subcontractors and/or third parties in the development of critical transport activities, such as, for example, transport of heavy loads and/or oversized loads.

#### PROHIBITIONS

- ✓ The use of electronic elements, such as cell phones, tables, screens, books, magazines, consumption of food or distractions while driving, is not permitted; however, an exception is established; The worker may use technological navigation tools as guides to assist movement and may only be manipulated when the vehicle is stopped.
- ✓ It is not permitted to operate vehicles under the influence of hallucinogenic substances, alcohol, drugs or medications or that alter their behavior.
- ✓ It is not allowed to transport people other than Insurcol workers and if this is the case there must be an authorization or assignment.

The company will provide the necessary resources to maintain and continuously improve, and encourage the good performance of its employees, and will also take disciplinary measures for non-compliance with this policy as established in the internal work regulations.

The content of this policy will be reviewed and updated regularly to ensure alignment with changes in traffic laws and regulations issued by the Ministry of Transportation and other relevant entities.



OMAIRA CARDENAS RODRIGUEZ  
MANAGER

Last review date: June 27, 2025

Current Review Date: August 08, 2025

It was updated on the website: YES ☒ NO ☐

Website update date: August 08, 2025

**FILE PATH:** E: /Iso9000/5. LEADERSHIP/5.1 LEADERSHIP AND COMMITMENT/ROAD SAFETY POLICY

*This document is the property of Insurcol. Use and reproduction rights are limited to the organization for business purposes. It is prohibited to make any type of partial or total reproduction of this document without written authorization from Insurcol. No part of the document may be reproduced, copied or transmitted digitally in accordance with the laws that regulate copyright.*